

Our ref: JON/ACO

Date: 16th July 2026

Dear Parent/Carer

As we approach the end of another school year, I would like to take this opportunity to sincerely thank you for your unwavering support and partnership over the past year. Your involvement has played a vital role in making this a successful and enriching year for our students.

Please see below some important information as we look ahead to the new academic year:

Final Day of Term - Friday 17th July

As always on the final day of the academic year, students will be dismissed from 1:15pm. The school bus service is fully aware of this.

Timetables

Students will receive their new timetables upon their return in September. This decision has been made to ensure a consistent and settled end to the school year.

Start of the New Academic Year

The new academic year begins on **Thursday 3rd September**. We will be operating a **slightly later start** for some year groups to ensure a purposeful and positive start for all students, especially our new Year 7 cohort:

- **Year 7 and Year 11** students should arrive at the usual time of **8.20am**.
- **Year 8, Year 9 and Year 10** students should arrive at **9.30am** for a 9.45am start.
- All students should enter via student entrance.
- **School Bus:** The school bus will run its usual route, at the usual time. There will **not** be an additional later service. If your child is in Year 8, Year 9 or Year 10 and needs to use the school bus, they should travel at the usual time. A supervised space will be available for them upon arrival at school.

Thursday 3rd & Friday 4th September: The Importance of Attending from Day One

The first two days of the new academic year are vital in setting the tone for a successful year, and we ask for your full support in ensuring that your child attends school from the very first day. These first days provide students with the opportunity to begin the year alongside their peers, establish positive routines and receive essential information about the new school day, their timetable, expectations and plans for the year ahead.

Students will also complete important reading assessments, which will help us identify their individual needs and ensure that the right support is in place from the outset. For our Key Stage 4 students, the start of the year will have a particular focus on assessment, preparation and the academic priorities that will support their progress towards their qualifications. Students who are absent will miss important information, activities and assessments that cannot always be easily replicated at a later date.

We therefore respectfully ask families not to arrange holidays during term time, particularly at the beginning of the academic year. Every school day matters, and being present from the very beginning gives your child the strongest possible start to the year ahead. 97% attendance is the target for all children. No absence is authorised if attendance is below 97%.

Uniform & Equipment

All children should arrive on time and in full school uniform and with their Wingfield PE kit:

- A black rucksack or large school bag. Please note a change to the current policy; **handbags are permitted**, provided they are large enough to hold an A4 folder.
- Full equipment: 2 black pens, 2 green pens, a ruler, a pencil and a black whiteboard pen, all in a clear pencil case.
- A Casio calculator: **Casio fx-83GT CW** or **Casio fx-85GT CW**.
- **Important note:** In October, we plan to launch a new, lighter PE kit for students. Students may continue to wear the current PE kit throughout the entire academic year, but they will also have the option to wear the new kit once it becomes available. Further information will be shared with parents and carers in due course.

New School Day

I would like to take this opportunity to inform you of some changes to the structure of the school day from September 2026.

From September, we will be introducing a split lunch system, with different year groups taking their lunch break at different times during the school day. This change will help to reduce queuing times and congestion in our dining areas, creating a more comfortable and efficient lunchtime experience for all students.

Year 7 and Year 10

Time	Period
8:05am	Gates open
8:20am	Students must be in the building
8:25am	Tutor time
8:45am	Period 1
9:45am	Period 2
10:45am	Break time
11:05am	Period 3
12:05pm	Lunchtime
12:35pm	Team Time
12:55pm	Period 4
1:55pm	Period 5
2:55pm	End of day
3:55pm	Period 6 (Y10 by invitation)

Year 8, Year 9, Year 11

Time	Period
8:05am	Gates open
8:20am	Students must be in the building
8:25am	Tutor time
8:45am	Period 1
9:45am	Period 2
10:45am	Break time
11:05am	Period 3
12:05pm	Period 4
1:05pm	Lunch time
1:35pm	Team Time
1:55pm	Period 5
2:55pm	End of day
3:55pm	Period 6 (Y11)

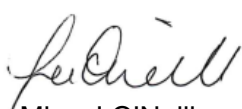
Advisory Group 2026/27

We are pleased to announce that Richard Dunne has been re-appointed as Chair of the Advisory Group at Wingfield Academy for 2026/27. In addition, please join us in welcoming Rebecca Sykes to the Group who will join as a parent advisor following the recent ballot.

Once again, thank you for your continued encouragement - whether by attending events, supporting learning at home, or working closely with our staff, your contribution is deeply appreciated.

We wish you a restful and enjoyable summer and look forward to welcoming your child back to Wingfield Academy in September.

Yours sincerely



Miss J O'Neill
Headteacher